

**LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
783 S. GEYERS CHURCH RD
MIDDLETOWN, PA 17057
June 2, 2025 7:00 pm.**

REGULAR MEETING:

Call to Order: Chairman Ron Kopp called the Public Meeting to order at 7:00 p.m.

Salute the Flag

Roll Call / Attendance - Members Present

Ron Kopp, Chair
Mike Geyer, Vice-Chair/Secretary
Bart Shellenhamer, Member
Anna Dale, Member

Absent Members: None

Mel Hershey, Member

Also Present:

David Blechertas, Township Manager
Jim Diamond, Esq., Solicitor
Duane Brady, Codes/Zoning Officer
Andy Brandt, Public Works
Sam Risteff, Golf Course Manager
Mike Wood, P.E., HRG Engineer
Michelle Phillips, Executive Secretary

Attendees: See attached list for Residents/Guests in attendance

Executive Session

An Executive Session took place prior to the meeting to discuss pending legal items. No action was taken.

Citizens Input - None

Approval of Minutes

Chairman Kopp requested a motion for the April 16, 2025 Board of Supervisors Work Session Meeting Minutes and May 5, 2025 Board of Supervisors Meeting Minutes.

It was moved by Mr. Shellenhamer and seconded by Ms. Dale that the Board approve the April 16, 2025 Board of Supervisors Work Session Meeting Minutes May 5, 2025 Board of Supervisors Meeting Minutes. The motion carried unanimously.

Manager's Report – David Blechertas

- Request approval to purchase a builder's risk policy for the Sunset Roof and HVAC project from Cincinnati Insurance at a cost of \$2,003.00.

Mr. Blechertas stated the risk policy is for any loss, theft or damage not covered by the Townships insurance.

It was moved by Ms. Dale and seconded by Mr. Shellenhamer to approve the request above as stated. The motion carried unanimously.

- Request approval of Resolution 2025-18 requested by Zeager Brothers Inc., 4000 East Harrisburg Pike, proposing the removal of the following parcels from an Agricultural Security Area under the Agricultural Area Security Law: 34-025-003; 34-020-039; 34-020-017; 34-020-052; 34-019-039.

It was moved by Mr. Geyer and seconded by Mr. Shellenhamer to approve the above request as stated. The motion carried unanimously.

- Request approval to purchase a new laptop computer through Omega Systems at a cost of \$1,620.58.

It was moved by Ms. Dale and seconded by Mr. Geyer to approve the above request above as stated. The motion carried unanimously.

- Motion to approve Payment No. 3 from Construction Master Services, LLC in the amount of \$213,291.90 for the Swatara Creek Rd Improvement Project.

There was a discussion regarding the remaining balance and a change order for the removal of 5 trees.

It was moved by Mr. Shellenhamer and seconded by Ms. Dale to approve the above request as stated. The motion carried unanimously.

- Mr. Blechertas stated that Londonderry Township received \$150,000 from the 2024-2025 Local Share Municipal Grant Program for the refurbishment project of Fire Engine 54.

Treasurer's Report – Brian Marchuck

- Mr. Marchuck presented the Board with the treasurer's report and open purchase orders for June 2025

Chairman Kopp requested a motion for the treasures report and open purchase orders for June 2025 as presented.

It was moved by Mr. Shellenhamer and seconded by Ms. Dale to approve the treasures report and open purchase orders as presented. The motion carried unanimously.

Zoning and Codes – Duane Brady

- PC25-03 Seachrist Lot Add-on Plan

Ben Kirk, from Burget & Associates Inc., stated Rich and Nancy Seachrist plan to consolidate two lots into one on Meadow Lane. He said all of the comments have now been addressed and are satisfied except the sewage planning module needed for DEP.

There was a discussion regarding a sewage planning module and the requirements from DEP, how the lot is non-conforming and the perks and probes.

Mr. Brady recommended approving the plan on resolution of the sewage facilities planning requirements as listed by DEP.

- Motion to recommend approval of requested waiver from Section 22-303.1 Minor Subdivision Application for submission of preliminary plan.

It was moved by Ms. Dale and seconded by Mr. Shellenhamer to approve the above request as stated. The motion carried unanimously.

- Motion to recommend approval of requested deferral from Section 22-506 Curbs and Gutters.

It was moved by Ms. Dale and seconded by Mr. Shellenhamer to approve the above request as stated. The motion carried unanimously.

- Motion to recommend approval of requested deferral from Section 22-507 Sidewalk.

It was moved by Mr. Geyer and seconded by Ms. Dale to approve the above request as stated. The motion carried unanimously.

- Motion to recommend approval of PC25-03 Seachrist Final Lot Add-On Plan conditioned on approval of a sewage planning module by the SEO

It was moved by Ms. Dale and seconded by Mr. Shellenhamer to approve the above request as stated. The motion carried unanimously.

- Duane Brady provided the Board with his monthly report for May 2025
- Request approval for the installation of cubicles from Arnolds Office Furniture at a cost not to exceed \$1,600.00

Mr. Brady stated that the installation charge was not included in the original quote for office furniture. He said due to the limited space and the custom fit of the furniture he is requesting Arnolds Office Furniture to do the installation.

It was moved by Mr. Geyer and seconded by Ms. Dale to approve the above request as stated. The motion carried unanimously.

MS4 Environmental Department – Monique Dykman

- Request approval of the DCNR Scope Change letter to request additional funding to create two Site Development Designs, including request for additional \$10,000 of grant funding.

Ms. Dykman said in January 2025 the park and rec plan was adopted. In that plan was a broad picture of what the Townships parks would look like in the

future. The next step for DCNR funding would be to create a site development plan for each of the parks in the Township. She said if the intent is to move forward a letter will need to be sent to DCNR to request a scope change for additional grant funding of \$10,000; \$5,000 for each of the park plans. Ms. Dykman stated that if a scope change was approved, a proposal letter from JMT would need to be approved also. There are two letters from JMT each with a different cost.

Mr. Blechertas stated DCNR has funding available, but it's funding that tends to be money that is left over from other grants that did not fully expend their funds. Therefore, the funding is not consistent. The Township would have to apply at each month's meeting to see if funds will be available. Once funds are approved from DCNR, one of the proposals from JMT would need to be approved so a site plan can be done.

There was a discussion regarding grant funding and the proposals from JMT. Ms. Dykman stated the only difference in the proposals is the cost and if the Township would run the public meeting or have JMT run the public meetings. The Board agreed to use the proposal from JMT to have them run the public meetings with the understanding the Township is not locked in at this time.

It was moved by Mr. Geyer and seconded by Mr. Shellenhamer to approval the DCNR Scope Change letter requesting additional funding to create two Site Development Designs, including a request for an additional \$10,000 of grant funding. The motion carried unanimously.

- Ms. Dykman provided the Board with her monthly report for May 2025.

Public Works – Andy Brandt

- Andy Brandt provided the Board with his monthly report for May 2025

There was a discussion regarding the amount of yard waste being dropped off at the public works building.

- Motion to approve a quote from Peiffer Plumbing to run a water line in the public works building for a safety drench shower at a cost of \$2,460.

It was moved by Ms. Dale and seconded by Mr. Shellenhamer to approve the above request as stated. The motion carried unanimously.

- Motion to approve the purchase of a 2025 Yamaha UMAX utility cart from Golf Car Specialties at a cost of \$12,687.00.

Mr. Brandt stated that this item is budgeted for this purchase.

It was moved by Mr. Shellenhamer and seconded by Ms. Dale to approve the above request as stated. The motion carried unanimously.

- Request approval of the purchase of vegetation spaying along Township Roads, Parks and Golf Course from Tomlinson Bomberger – Lawn Care, Landscape & Pest Control in the amount of \$ 2,850.00 the lowest of 3 quotes.

It was moved by Mr. Shellenhamer and seconded by Mr. Geyer to approve the above request as stated. The motion carried unanimously.

- Request approval to purchase a new storage shed for Sunset Park at Field 3 from Black Bear Sheds at a cost of \$8,926.02, the lowest of three quotes.

It was moved by Mr. Shellenhamer and seconded by Ms. Dale to approve the above request as stated. The motion carried unanimously.

Golf Course and Bar & Grill - Sam Risteff

- Sam Risteff provided the Board with his monthly report for May 2025
- Request approval to purchase a new Avantco 50 capacity hot dog grill from The Restaurant Store in the amount of \$ 785.99.

It was moved by Mr. Shellenhamer and seconded by Ms. Dale to approve the above request as stated. The motion carried unanimously.

- Request approval for the 2025 Thursday Night Entertainment Schedule and payouts for a total of \$8,800.00.

It was moved by Ms. Dale and seconded by Mr. Geyer to approve the above request as stated. The motion carried unanimously.

- Request approval of seasonal hire as submitted

It was moved by Mr. Geyer and seconded by Ms. Dale to approve the above request as stated. The motion carried unanimously.

- Request approval to have 3 trees removed at the golf course by Shulls Tree Services Inc. in the amount of \$1,187.50.

It was moved by Ms. Dale and seconded by Mr. Shellenhamer to approve the above request as stated. The motion carried unanimously.

There was a discussion regarding the Air Show and how well the event went.

Engineer's Report – Mike Wood P.E., HRG

Mike Wood provided the Board with his monthly report for May 2025

Solicitor's Report – Jim Diamond, Esq.

Nothing to report.

Public Safety Coordinator – Bart Shellenhamer

Mr. Shellenhamer provided staff and the Board the quarterly report.

New Business: None

Old Business:

There was a discussion regarding what roads the Board would prefer in the Township to address first. Due to public safety and the flooding that occurs on Hickory and Brinder Road it was the census of the Board to tackle that area first.

Citizens Input: None

Executive Session -

“THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE”

Adjournment

There being no further business to bring before the Board, a motion by Mr. Shellenhamer seconded by Ms. Dale the meeting was adjourned at 9:10pm

Signature on file

Secretary – Mike Geyer